



ST. GABRIEL SCHOOL GOVERNING BOARD

Tuesday, October 8, 2019, 6:30 p.m.

1. Approval of Agenda (5 min.)
 - 1.1 Election of Governing Board President
 - 1.2 Election of Governing Board Treasurer and Secretary

2. Approval of minutes of the June 11, 2019 meeting and business arising (see annex) (5 min)
 - 2.1
 - 2.2

3. A word from the Chair (10 min.)
 - 3.1 Other information
 - 3.1.1 Rules of Operation (see annex)
 - 3.1.2 Internal Rules of Management (see annex)
 - 3.1.3 Guidelines for Conduct of Members (see annex)
 - 3.1.4 Consent form
 - 3.2 Correspondence

4. Period reserved for non-members of the board (10 min.)
 - 4.1
 - 4.2

5. Reports (25 min.)
 - 5.1 Consultations and Decisions

 - 5.2 Information
 - 5.2.1 Report from Principal
 - 5.2.2 Report from Teachers
 - 5.2.3 Report from Regional Delegate
 - 5.2.4 Report from Daycare – Adoption of Parent Hand Book
 - 5.2.5 Report from Community Reps
 - 5.2.6 Report from P.P.O.
 - 5.2.7 Report from Home and School

6. Business Arising (25 min.)
 - 6.1 Field Trips
 - 6.2 E-mail and Contact Information
 - 6.3

7. Adjournment Date Place and Time of Meetings (3 min.)

Annexed Documents

Duties of Governing Board Members (8 pages)

ST. GABRIEL SCHOOL GOVERNING BOARD

Tuesday, October 8, 2019, 6:30 p.m.

Present:

David Benoit (parent), Gloria Lombardi (parent), Samantha Gjuran (teacher), Andrea Truffa (teacher), Emily Jacques (community representative), Michael Olewinsky (parent), Cindy Bailey (PPO), Erin Carter (PPO), Jim Daskalakis (principal)

Guest: Mubeenah Mughal (parent ACSES Committee-Special Needs)

Regrets: David Burrridge (parent), Michelle Johnson (community representative), Nasra Al-Jaafari (parent)

Meeting rescheduled from October 1, 2019

Meeting called to order at 6:33 p.m.

1. Approval of Agenda (with additions 6.3, 6.4 and 6.5. Omit 3.1.4)

David Benoit approves and seconded by Michael Olewinsky
Unanimous

- 1.1 Election of Governing Board President

David Benoit nominates David Burrridge. David Burrridge accepts the nomination through proxy.
Gloria Lombardi nominates herself. Accepts nomination.
Michael Olewinsky nominates himself. Accepts nomination.
Michael Olewinsky nominates David Benoit. David Benoit declines the nomination.
Voting takes place and David Burrridge is elected President.

Michael Olewinsky will be acting President in the absence of David Burrridge.

- 1.2 Election of Governing Board Treasurer and Secretary

Gloria Lombardi nominates herself for Treasurer. Accepts nomination.
Gloria Lombardi is elected Treasurer
Jim Daskalakis nominates Natalie Szytych for Secretary. Accepts nomination.
Natalie Szytych is elected Secretary.

2. Approval of the minutes for the June 11, 2019 meeting and business arising

David Benoit approves the minutes of the June 11, 2019 meeting and business arising, seconded by Andrea Truffa.
Unanimous with two abstentions

3. A word from the Chair

- 3.1 Other information

- 3.1.1 Rules of Operation (see annex)

Information to read.

David Benoit is our Regional Delegate and David Burrridge is the Alternate.
They were elected at the General Assembly.

- 3.1.2 Internal Rules of Management (see annex)

Look over the information, paying close attention to number six
(Dates and times for to next meeting).

- 3.1.3 Guidelines for Conduct of Members (see annex)

General information to read about what it means to be on a Governing Board.

- 3.2 Correspondence (Mubeenah Mughal-Vice Chairperson of ACSES)
Looking for members to be part of the ACSES Committee.
Meet about 5 times a year on a Monday Evening.
Helps to set policies and is open to anyone with a special needs child within the EMSB.

4. Period reserved for non-members of the board: Nil

5. Reports

5.1 Consultations and Decisions
Nil

5.2 Information

5.2.1 Report from Principal

- As of September 30, 2019 we declared 217 students and we are still growing.
- We have opened up a Breakfast Club in the mornings (45 minutes).
It is a free service for working parents who have early morning schedules.
Approximately 4-5 students attend.
- Street road work is still not finished.
- October 10, 2019 is Picture Day. Students should be in uniform.
- Afterschool and Lunch Programs have begun.
- Honey from bees will be available for sale from Transitions Class shortly.
- Terry Fox Run/so far we have raised 1500\$
- Indigo Grant of 30,000\$. Teachers are giving in their book orders
- Rotary Club visited and donated dictionaries to the Grade 3 classes.
- Over the summer each student received a book by mail.
- Curriculum Night was very successful
- School website had been updated.
- Entrepreneurship brought in 12,000\$ last year.
- Ms. Lombardi has taken charge of our St. Gabriel Facebook Page.
- Sistema will only take place on Mondays, Wednesdays and Thursdays.
- Grades 5/6 tutoring will be Tuesdays and Thursdays.
- Eco-Quartier replaced the bench and signs in the senior yard over the summer.
They also planted 4 new trees in the front of the school on Wellington Street.
- Ms. Garoufalis would like to start a Bike Club with the money received from `Active Physical Education School Fund.
We are now a Category 2 School this mean our AMSFA and ICOR Budgets have been reduced.
- We are trying to do our part for the earth by reducing our use of plastic and eventually phasing it out altogether.
- Kindergym will begin Oct. 22, 2019.

5.2.2 Report from Teachers

Some classes are recycling milk cartons for their part in preserving the earth.
Pre- Kindergarten and Kindergarten 2 will be going to Botanical Gardens for Pumpkin Decorating.

Reading Week went well

Honey from our Beehive will be available to sell soon

Grade 5/6 Overnight Trip coming up on October 2-3, 2019

- 5.2.3 Report from Regional Delegate
General Assembly will take place Oct. 17, 2019.
Will have more to report at our next meeting.
- 5.2.4 Report from Daycare
Daycare now has 64 students enrolled.
Andrea Truffa moves to adopt the Daycare Parent Handbook, with correction made,
seconded by Carol Clifton.
Unanimous
- 5.2.5 Report from Community Representation
- YMCA
Absent
- ST. COLUMBA HOUSE
Have approximately 40 students.
Programs are full.
Wellness Classes have begun with Music and Art.
Sex and Health Classes at St. Gabriel will begin soon with Grades 4, 5, 6.
October 24, 2019 Vernissage by Hand in Hand Group, tickets 20\$.
- 5.2.6 Report from P.P.O.
Haunted House Festivities will take place on October 25, 2019.
Open to new members.
Raised 3,000\$ for our school last year.
- 5.2.7 Report from Home and School
Chocolate Drive is ongoing. All chocolates have been distributed.
Spaghetti Dinner will take place on November 14, 2019 at 5:30 p.m.
Looking into doing a Toy Raffle for the Holidays as a fundraiser

6. Business Arising:

- 6.1 Field Trips
David Benoit moves that Mr. Daskalakis, as Principal, has permission to decide on
Field Trips that arise and cost under 15\$/student, without consulting the Governing Board,
seconded by Gloria Lombardi.
Unanimous
- 6.2 Contact Information
Contact information and update
- 6.3 BILL 40
Discusses changes to the Structure of a Governing Board.
Under Bill 40, a Governing Board would consist of 12 members:
Six Parent Members, four School Staff, one from Daycare plus one Community
Representative.
A substitute member would have to be elected at our General Assembly and be on call.
There would also be a Vice-Chairman whose only role is to replace the Chairperson when
they are absent.

- 6.4 Replacement Teachers
Need to communicate any concerns with staff see administration.

- 6.5 Parent Committees
Sub Parent Committees can be established as long as they are acting in the best interest of the children and their education.

Dates of Future Meetings

Time

November 5, 2019	6:30 p.m.
January 14, 2020	6:30 p.m.
February 18, 2020	6:30 p.m.
March 31, 2020	6:30 p.m.
May 5, 2020	6:30 p.m.
June 9, 2020	6:30 p.m.

7. Adjournment Date Place and Time of Meeting

Natalie Szytych moves to adjourn seconded by Carol Clifton.
Unanimous

Next meeting will be held on Tuesday, November 5, 2019 at 6:30 p.m. at St. Gabriel School.

Meeting adjourned at 8:08 p.m.